



**Dublin Tutorial Centre**  
19 Mount Street Upper  
Dublin 2  
Ireland

Tel: +353 1 661 2209  
Fax: +353 1 661 8362  
E-Mail: info@dublintutorialcentre.com  
www.dublintutorialcentre.com

*DTC is trading under International Business School Ireland*

## APPLICATION FORM

***Please download, complete and send by post to above address.***

***Irish and EU students please complete part A and B;  
Overseas students complete parts A, B and C***

### PART A – Personal Details

Title: Ms.  Mr.  Other  .....

First Name: ..... Family Name: .....

Date of Birth: ..... Nationality: .....

Permanent Address: .....

Telephone: ..... Email: .....

#### Contact Details for Parent/Guardian/Next-of-Kin

Name and Relationship: .....

Address: .....

Telephone: ..... Email: .....

### PART B – Educational Details

#### English Language

Is English your first language? Yes  No

If not please indicate any internationally recognized English language tests you have taken and scores obtained.

Please include a certified copy of these certificates with your application.

TOEFL (Paper/Computer/Internet) Score obtained: .....

IELTS Score obtained: .....

GCE O Level English Score obtained: .....

Cambridge Score obtained: .....

Other (Please Specify) Score obtained: .....

#### High School/Second Level Education

School Name: .....

Address: .....

Attended From: ..... Attended Until: .....



**Dublin Tutorial Centre**  
 19 Mount Street Upper  
 Dublin 2  
 Ireland

Tel: +353 1 661 2209  
 Fax: +353 1 661 8362  
 E-Mail: info@dublintutorialcentre.com  
 www.dublintutorialcentre.com

*DTC is trading under International Business School Ireland*

**Previous Examination Record**

**Examination** (GCSE/Leaving Cert/Other): .....  
**Awarding body** (where relevant): ..... **Date attained:** .....

Subject	Level (hons/AS/A2/other)	Grade

**Intended A Level subject choices at DTC (in order of preference):**


**PART C – Additional Information**

**Passport No.:** ..... **Date of Expiry:** .....  
**Place of Issue:** ..... **Date of Issue:** .....

**DECLARATION**

I certify that my information given in this application form is correct and I hereby undertake to comply with all regulations of the Dublin Tutorial Centre (DTC). I also accept that the DTC reserves the right to change any of the details and/or validation bodies given in any of its course brochures and that the availability of the course for which I have applied is dependant on student demand. I understand that if English is not my native language I will be required to sit an English language examination on a date to be decided by DTC, prior to entry onto my chosen programme. I understand that if my English language level is not of a sufficient standard for entry onto my chosen programme, I will be redirected to an English language or Foundation course.

I understand that course fees are non-refundable except in case of the visa refusal on appeal, in which circumstances the fees will be refunded less 10%.

I understand further that students must be 16 years or older by 30<sup>th</sup> September of entry year.

**Signature:** ..... **Date:** .....